



**Executive Cabinet Minutes**  
**Monday, April 6, 2026. 9:00 AM**  
**HCTF Conference Room 151**

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**Members:**

- Dr. Zahi Atallah absent
- Gail Raasakka or Dr. Katie Renville (Non-Voting Member)
- Hunter Berg
- Harrison Lucas
- Alex Herman
- Dr. Bernell Hirning

- Jenae Hunter (Non-Voting Member)
- Brenna Lordermann (Non-Voting Member)
- Megan Kasner
- Brittany Mayo
- John Mercer
- Keith Olson
- Deb Halvorson

**Action Item**

- 1) Minutes' approval for February. 23
- 2) Agenda additions and approval
  - a. Keith motion to approve minutes from last meeting and agenda. Megan seconded.
    - i. Committee approved

**Running Agenda**

- 1) Enrollment/Recruitment
  - a. Dual Credit Enrollment Update with guests: Ashley, Mike, Cade, Steph.
    - i. Cade presented a PowerPoint presentation on Canusia. (PowerPoint attached)
    - ii. Dr. Hirning shared what is happening at the legislative level that could affect dual credit.
  - b. Megan shared and discussed enrollment report. (Attached)
- 2) Marketing Monthly (Brittney)
  - a. Brittany shared here monthly report (Attached)
- 3) Capital Project
  - a. No updates currently.
- 4) Legislative Update
  - a. Dr. Hirning shared funding formula discussion on the legislative level.
- 5) Personnel/Job Posting Updates
  - a. Harrison shared job postings and updates.
- 6) General Updates
  - a. Dr. Hirning shared updates on NDUS presidential search updates.
  - b. TrainND Interim director update.
  - c. Dr. Hirning will be headed to the AACC conference.

**Agenda**

1. Tuition & Fees (2026-27) (Dr. Hirning)
  - a. Shared tuition rates on all NDUS (26-27)

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2. Summer Hours
  3. Women's Club Flag Football Survey Results (Megan)
  4. Policy 500 Section (Policies ready for review)
    - a. 512.06 Student Driver and Use of State Fleet
  5. Policy 700 section
    - a. 703.11 Early Retirement

**Department updates**